

Business Continuity and Disaster Recovery Planning



How well is *your* business prepared for the next power outage, flu outbreak, IT failure, fire or cyclone? Is your Business Continuity Plan (BCP) non-existent, or perhaps limited to IT outages and backup tapes? Then this program gives you all the tools to develop a practical, compliant, *holistic* Business Continuity Plan in 8 straightforward steps using the 'Business As Usual' framework. You can finally achieve a plan that helps you continue 'business as usual' before, during and after any disaster.

Who should attend?

Those either directly or indirectly involved in Business Continuity or Disaster Recovery processes or projects - in *any* industry, and in *any* size organisation:

- IT and business managers/staff
- Disaster Recovery managers/practitioners
- Business Continuity managers/specialists
- Risk managers/analysts
- Security managers
- Auditors and Compliance managers
- IT, Risk and/or BCM consultants
- Human Resource and OH&S managers/specialists
- Crisis managers
- Emergency response planners
- Business analysts
- IT/business strategy managers
- Senior managers/executives

This course has no prerequisites.

Add-on course option

This course can be done independently, or you could add:

- 2-day Advanced BCP Testing, Compliance and Pandemic Planning workshop

3 DAY COURSE - OVERVIEW

The Business Continuity Management (BCM) & Disaster Recovery (DR) implementation workshop (3 Days) is an extremely practical course. It provides you with a range of **templates** and **real-life examples** to enable you to develop an easy-to-maintain, holistic and user-friendly Business Continuity Plan (BCP) that helps you to continue business 'no matter what'. In fact, during the workshop you will **create part of your organisation's BCP**. This course has excellent take-away value.

This 3-day course helps you prepare for the international DRII and BCI qualifying examinations (CBCP, MBCI and related certifications).

COURSE COMPETENCIES

- Learn from a BC/DR consultant with >15 years experience how to best implement BCM 'end-to-end'
- Gain **practical experience** during role-plays, **interactive exercises**, discussions and the 'Business As Usual' **BCM team-building boardgame**
- Learn the *8-step best practice 'Business As Usual' BCP model* that keeps the process simple
- Understand the right questions to ask when choosing a Recovery Site provider
- Learn how to **simplify BCP document maintenance**
- Understand the various ways to conduct **BCP/DR tests, rehearsals and exercises**
- Gain practical ideas for '*selling*' *BCP internally in your organisation* and **achieving buy-in from all levels**

More information/bookings: <http://www.businessasusual.net.au> > Training

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Trainer profile

Ms Rinske Geerlings is a leading specialist in Business Continuity, Disaster Recovery and Business Process Improvement. She draws on **more than 15 years experience in BCP/DR and process improvement**, having worked for many years as a BCP/DR Manager in the Finance sector as well as management consulting and training roles in Europe and Australia.

Rinske has a reputation for in-depth knowledge and understanding of process improvement gained from many years experience as a practitioner. She has personally set-up processes from scratch and dealt with all the associated issues, including organisational politics. She is able to readily draw on an extensive set of real-life examples on how to conduct DR exercises, how to **create buy-in across the organisation**, and how to **integrate IT with overall BC plans**. Rinske is well known for her enthusiasm and for being able to make the sometimes dry and intimidating BCP/DR subject material engaging and a forum for the generation of ideas. Her courses provide real **“take-home” value** through the use of tools and templates and the focus on case study examples.

“I thoroughly enjoyed the course and am looking forward to applying the framework and methodology. My expectations were met 100%”
N. Niemand - Datacom

“Thanks Rinske, I thought the course was brilliant and I also learnt a lot from the discussions with the other participants... This is a very useful secondary benefit of the course”.
R. Evans - Snowy Hydro Ltd

“I gained a lot of information, which I have been able to put to good use. I would recommend the course to other colleagues who need to have a good understanding on Business Continuity”
P. Scholefield - Bendigo & Adelaide Bank



Rinske has presented subjects related to BCP, DR, and IT Management processes at a wide range of seminars and conferences. She is often sourced as a panel expert or speaker on topics such as *“How to perform successful DR exercises”*, *“Creating buy-in for BC across your organisation”* and *“Pandemic Planning”*. Her company, **Business As Usual**, also regularly assists with Business Continuity health-checks, Disaster Recovery rehearsals, Board preparation, desktop walk-throughs of Business Continuity plans, training and integration between BC/DR and IT. She has played an active role in the development of the current **Australian Prudential Regulation Authority (APRA) standard for BCP** through her involvement in the AllFinance Forum, which includes Australian banks and insurance companies. She is also a regular speaker with Continuity Forum, itSMF and CPA Australia.

Rinske is a certified **CBCP** (Certified Business Continuity Professional) - an accreditation from the Disaster Recovery Institute International (DRII) achieved by relatively few professionals - and also holds the formidable **ITIL Masters Certificate** and is **CobIT** certified. She is also a Member of the Business Continuity Institute (**MBCI**).

Apart from having all the necessary formal certification and expertise in management consulting and training, Rinske is an experienced practitioner who constantly implements and manages BCP/DR on a day-to-day basis.

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